



Safety Gram

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Personal Protective Equipment

All employees must obtain the proper equipment. Equipment will be of safe design and construction for the work to be performed. All PPE equipment, including employee owned, will be without damage or defects. Defective or damaged equipment will be taken out of service immediately. Employees will be properly trained and demonstrate understanding of the following:

- When PPE is necessary
- What PPE is necessary
- How to properly don, doff, adjust, and wear PPE
- Limitations of the PPE
- Proper care, maintenance, useful life, and disposal of PPE

Eye and Face Protection. Appropriate eye or face protection will be used (i.e., but not limited to, glasses, goggles, face shields, etc.) when exposures to eye or face hazards are present. When there are hazards from flying objects, eye protection with side protectors will be utilized. When prescription lenses are worn, employees will either:

- Wear protection which incorporates the prescription lenses in its design, or
- Wear protection that can be worn over prescription lenses without disturbing proper position of either lenses.

All eye and face PPE will be distinctly marked with the manufac-

turer's identification. Appropriate filter lenses with the appropriate shade number will be worn where there is possible hazard from light radiation. All protective eye and face devices purchased after July 5, 1994, will comply with ANSI Z87.1-1989 or can be demonstrated to be equally effective. All protective eye and face devices purchased before July 5, 1994, will comply with ANSI Z87-1.1968 or can be demonstrated to be equally effective.

Respiratory Protection. Engineering and/or administrative controls will be applied to protect employees from respiratory exposure. Personal respiratory protection is used only as an alternative method when these controls will not eliminate or adequately control exposure to toxic substances. If applicable, a Respiratory Protective Program will be in place, which includes the following:

- Written standard operating procedures for the selection and use of respirators.
- Respirators are selected on the basis of the hazards to which the worker is exposed.
- Users are instructed and trained in proper use and limitations.
- Respirators are regularly cleaned and disinfected and are stored in a convenient, clean and sanitary location.
- Respirators used regularly are inspected during cleaning with worn or deteriorated parts replaced. Others are inspected at least once a month after each use.



Employee Acknowledgment of Safety Information.

Sign below:

Supervisor's Signature

Date Circulated or Meeting Date

Work area conditions and degree of employee exposure or stress are appropriately surveyed.

Program effectiveness is evaluated on a regular basis.

Employees are medically examined to ensure they are physically able to perform the work while wearing a respirator.

Head Protection. Employees will wear protective helmets when there is a potential for injury to the head from falling objects. Employees will wear protective helmets, which reduce electrical shock when working near exposed electrical conductors, which could contact the head. Protective helmets purchased after July 5, 1994 will comply with ANSI Z89.1-1986. Those purchased before July 5, 1994 complies with ANSI Z89.1-1969.

Foot Protection. When there are dangers of foot injuries from falling objects, rolling objects, or penetration, employees will wear proper protective footwear. Protective footwear purchased after July 5, 1994 will comply with ANSI Z41-1991. That purchased before July 5, 1994 will comply with ANSI Z41.1-1967.

Hand Protection. Employees will be provided appropriate hand protection and are required to wear it when their hands are exposed to hazards.

Electrical Protection. Rubber protective equipment will be provided for electrical workers and the equipment will conform to the requirements of ANSI.

